



**INTERNAL QUALITY ASSURANCE CELL
AVVAIYAR GOVERNMENT COLLEGE FOR WOMEN**

Government of Puducherry
(NAAC Accredited with 'B' Grade & Included under 2(f) and 12(B) of UGC Act
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No. IQAC /2022/01

22.07.2022

IQAC Meeting -I

As usual schedule, annual first IQAC meeting was held on 22.07.2022 at 10.30 AM in Principal chamber. College IQAC has been kept the following points as agenda for the meeting and the minutes of the meeting were made from discussion. The proposed following points were the agenda of the meeting and it will be the action plan for the academic year 2022-2023.

Proposed Agenda as Action Plan:

1. Implementation of National Education Policy (NEP-2020) by Pondicherry University
2. Conduct of regular classes
3. University Affiliation work
4. Faculty CAS- Promotion
5. Library utilization
6. Placement and Career Guidance Cell
7. NAAC accreditation works
8. National Scholarship
9. Research activities and collaboration
10. Sports department development
11. Purchase of lab article/equipments
12. **UGC XII Plan Scheme settlements:** The letter No. F. No. 3-1/2022 (Settlement/UGC-SERO) dated September 2022 requested to submit the final audited statement, Utilization Certificate and final technical report about the following three UGC XII Plan schemes-1. Merged Scheme (XII – MER-PY (004)/12), 2. IQAC (XII- IQAC-352/14) and 3. GDA (XII-5-1(004)/13).

MINUTES OF THE MEETING

The above points mentioned in the agenda were discussed and noted in minutes. The proposed decisions will be implemented as action taken during the academic year (2022-2023), as mentioned below.

1. Implementation of National Education Policy (NEP-2020) by Pondicherry University:

Pondicherry University has introduced the NEP-2020 to implement in the academic year 2022-2023 onwards. Principal informed to the HODs to contact and work along with University people for further progress of NEP-2020 implementation.

- 2. Conduct of regular classes:** HODs are requested to follow the approved time table for the regular classes in odd & even semester. HODs are requested to manage the extra hour in order to manage the shortage of faculties.
- 3. University Affiliation Work:** Principal and council members have requested office staff to take necessary steps for usual university affiliation work for provisional affiliation to few courses.
- 4. Faculty Career Advancement Scheme- Promotion:** Principal and IQAC coordinator has instructed the eligible faculties, to submit their promotion proposal/application-under CAS to the IQAC.
- 5. Strengthening of College Library:** Principal informed to all the teachers, to strengthen of college library by purchase of more books.
- 6. Placement and Career Guidance Cell:** Principal has informed the importance and role of Placement cell. HODs requested Principal to arrange many programmes for students for their career guidance and job opportunities.
- 7. NAAC accreditation works:** Principal asked all HODs, teaching and non teaching staff assist the college IQAC team and College NAAC accreditation team for speed up the process of finalization of AQARs.
- 8. National Scholarship:** Principal informed all the HODs and mentors to train the students to apply all the eligible scholarship.
- 9. Research activities and collaboration:** Faculties are requested go for more paper publications.
- 10. Sports department development:** Physical director were requested to purchase few sports equipments.
- 11. Purchase of lab article/equipments:** HODs were requested to purchase required lab article/ equipments, under the strengthening the science laboratory.
- 12. UGC XII Plan Scheme settlements:** Principal informed that two UGC XII Plan schemes under the final stage to submit at UGC.

(Dr .T. Kanagavel)
PRINCIPAL (i/c)



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No. IQAC /2023/02

17.05.2023

IQAC Meeting -II

As usual schedule second IQAC meeting was held on 17.05.2023 at 10.30 in Principal Chamber. The following action was taken towards the proposed action during the first IQAC meeting held on 22.07.2022

Action Taken Report 2022-2023

S. No	Proposed Action/programme in Agenda (Topics of discussion)	Action/Steps- Taken/Implemented/status
1.	Implementation of National Education Policy (NEP-2020) by Pondicherry University:	<ul style="list-style-type: none">➤ Pondicherry University instructing us to implement the NEP-2020 from the academic year 2022-23 onwards.➤ However, there was no preliminary meeting arranged for the implementation of NEP.➤ Current first, second and third year students were pursuing CBCS syllabus/ Non NEP.➤ College is expecting that university will constitute the committee for implementation of NEP.
2.	Conduct of regular classes:	<ul style="list-style-type: none">➤ Faculties are assured that classes running regularly.➤ Department faculties were managing the extra hours to complete the syllabus, where faculties are shortage for certain papers.➤ Faculty shortages in many departments have been informed to the director, DHTE, Puducherry.➤ Director assured that filling of all the vacancies exist in various departments.
3.	University Affiliation Work:	<ul style="list-style-type: none">➤ Faculties are prepared and submitted the application for Pondicherry University

		<p>provisional affiliation for certain UG Courses.</p> <p>➤ University has issued orders on 17.03.2023. Regarding Continuation of Provisional Affiliation (2022-23) for the existing 6 UG courses (B. Sc, Chemistry, Computer Science, B.A English, History, B.Com and B.Com (Corporate secretary ship). Permanent affiliation for the existing 4 UG courses (B. Sc Mathematics, Physics, Botany, Home science) form 2022-27.</p>
4.	Faculty Career Advancement Scheme- Promotion:	<p>➤ Principal and IQAC coordinator have constituted screening cum evaluation committee to precede the work.</p> <p>➤ There are five faculties CAS from 6000 to 7000 has been scrutinized and forwarded to the DHTE for final approval.</p> <p>➤ There are nine faculties, who have submitted CAS files have been screened and evaluated and forwarded to DHTE for final approval.</p> <p>➤ There are twenty three faculties CAS files for Level 10 to Level 12, have been received to IQAC for screening and evaluation.</p> <p>➤ DHTE has declared 18 faculties one year of probation service successful completion on 22.11.2022.</p>
5.	Strengthening of College Library:	<p>➤ As per the Principal request, all the HODs have given required list of books to be purchased.</p> <p>➤ College librarian has purchased books with worth of Rs. 524606.00</p> <p>➤ Teachers and students getting benefits of newly arrived books.</p>
6	Placement and Career Guidance Cell:	<p>➤ As per the principal requisition college Placement and Career Guidance Cell has</p>

		<p>arranged a collaboration with Pondicherry an NGO, DEED.</p> <ul style="list-style-type: none"> ➤ This DEED Puducherry and Google and NASSCOM Foundation have been given “Certificate Scholarship Program” to our college students. ➤ There are about 150 students successfully completed the course and received the certificate on 27.08.2022. ➤ Placement cell Conducted “YOUTH EMPLOYABILITY TRAINING PROGRAMME for SC/ST students”, during September 2022 organized by TCS Noida and co organized by SC/ST Pondicherry. ➤ IQAC and Placement Cell Career Guidance Cell have organized “A MEGA JOB FAIR” on 11.06.2022. There are 12 candidates were recruited by following companies, HDFC Bank, Shriram Transport Finance, , Muthoot Finance, Lodha Honda, Aditya Birla, Credence Group, TVS supply chain solutions, SBI Life insurance, Kotak Life. ➤ In collaboration, with department of B.Com (Corporate Secretaryship), arranged an “Intellectual Property Rights (IPR) Workshop” on 29.11.2022. Shri.G. Sai Vaibhav Patent Office Chennai, under Ministry of Commerce & Industry, acted as resource person. About 150 students were participated.
7	NAAC accreditation works:	<ul style="list-style-type: none"> ➤ IQAC and College NAAC team have been uploaded the 2015-16 to 2019-20 five years

		<p>of AQARs to NAAC online portal.</p> <ul style="list-style-type: none"> ➤ There are some minor clarifications; quires have been asked by the NAAC Bangalore. College NAAC team replied and waiting for the final approval. ➤ Meanwhile, IQAC has collecting data for the remaining years AQAR (2021-22 to 2022-23)
8	National Scholarship:.	<ul style="list-style-type: none"> ➤ Principal informed all the HODs and mentors to train the students to apply all the eligible scholarship. ➤ There are 110 students have been applied for the various scholarship.
9	Research activities and collaboration:	<ul style="list-style-type: none"> ➤ Faculties were published good number of research articles with high citation and H-index. ➤ Research coordinator has requested IQAC to support arrange MoU with various nearby institution for strengthening research contribution. ➤ Faculties who have more interested requested IQAC to assist the Ph. D guideship approval.
10	Sports department development:	<ul style="list-style-type: none"> ➤ Few sports equipments have been purchased with worth of Rs.10850.00 ➤ Students are shown interest in various sports activities.
11.	Purchase of lab article/equipments:	<ul style="list-style-type: none"> ➤ Lab article with worth of Rs. 28477 has been purchased and distributed to various departments.
12.	UGC XII Plan Scheme settlements:	<ul style="list-style-type: none"> ➤ The UGC Cell Coordinator has sent the particulars of the UGC scheme “IQAC (XII-IQAC-352/14)” to the UGC SERO in the year2020-21. However, quires related the scheme has been settled to the UGC- SERO

		<p>Hyderabad.</p> <p>➤ The UGC Cell coordinator, Dr. S. Muthu Kumar has been submitted the two XII Plan Schemes 1. Merged Scheme (XII – MER-PY (004)/12) 2. General Development Assistance (GDA) Scheme (XII-5-1(004)/13). to UGC – SERO Hyderabad-500 001 on 28.10.2022.during the final call & Interface meeting for the settlement of pending accounts of XII Plan Grant.</p>
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(Dr .T.Kanagavel)
PRINCIPAL (i/c)