



सत्यमेव जयते

GOVERNMENT OF PUDUCHERRY
AVVAIYAR GOVERNMENT
COLLEGE FOR WOMEN

(Accredited at 'B' Grade by NAAC)

KARAIKAL – 609 602

(AFFILIATED TO PONDICHERRY UNIVERSITY)



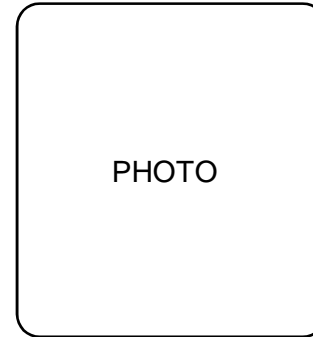
ACADEMIC CALENDAR
2016-2017

45th Year of Academic
Excellence

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**ACADEMIC CALENDAR
2016-2017**



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DESCRIPTION OF THE EMBLEM



The illumination stands for knowledge. The pair of banded hands carrying the lamp of knowledge is symbolic of the sacred role played by a woman preceptor in ushering her words from the darkness of ignorance to the light of knowledge. It is the evolution of **Vidya**. The veena below emphasizes the need for the promotion of Fine Arts in curriculum. The four lotus petals enshrining the emblem represent the four *legends of Learning Knowledge, Progress and Service*. Underneath the emblem is the college motto. "**ARS LONGA VITA BREVIS**". Art is long, life is short.

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GPF. No. :

Aadhaar No. :

Residential address :

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.....

Phone No. :

Mobile No. :

E-mail ID :

Other details :

INTRODUCTION

In the year 1972, an exclusive higher education Institution for women was established in the name of Sangam Poetess Avvaiyar by the Government of Puducherry at Karaikal as Avvaiyar Government College for Women. It was started in 1972-73 with Arts and Science Courses at Pre- university level. Later to quench the thirst of girl students for knowledge, **B.A. HISTORY** was started during 1973 – 74 and **B.A. ENGLISH LITERATURE** during 1976 – 77.

Since the girl students evinced keen interest to learn Science subjects, the Government started **B.Sc. BOTANY** main in 1977 – 78, **B.Sc. Mathematics** main in 1978 – 79, **B.Sc. Chemistry** main in 1980 – 81 and **B.Sc. Physics** main in 1985 – 86. As the demand for Commerce studies increased, **B.Com.** was started during 1984 – 85. With the establishment of The Pondicherry University during 1985-86, the college has been affiliated to it since 1986-87. Due to general demand, **B.Sc. Home Science** was started in 1995-96.

Avvaiyar Government College for Women, Karaikal entered in to a new era completing twenty five years of glorious service in the field of women's education in the year 1996-97 when it celebrated its Silver Jubilee. In recognition of the dedicated service rendered by the college in the development of women's education, the Government of Puducherry started Post- Graduate courses **M.A. English** and **M.Sc. Botany** from the academic year 1997-98 and **M.A. History** from the academic year 2000-2001. Moreover, **B.Sc. in Computer Science** was started in 1998-99 and in view of perennial increase in demand of job oriented courses, of late **B.Com in Corporate Secretaryship** was started from the academic year 2010-2011.

The College is enjoying the benefits of the status of 2(f) and 12(B) granted by the University Grants Commission and accredited at **B** grade by NAAC in the year 2016. An academic block opposite to Govt Hospital is coming up with the financial support of RUSA, MHRD. Avvaiyar Government College for Women, Karaikal rededicates itself in the overall progress and development of women's education in Karaikal region.

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ACADEMIC GROWTH OF THE COLLEGE

Academic Year	Courses
1973 - 1974	B.A. - History
1976 - 1977	B.A. - English Literature
1977 - 1978	B.Sc. - Botany (Main)
1978 - 1979	B.Sc. - Mathematics (Main)
1980 - 1981	B.Sc. - Chemistry (Main)
1984 - 1985	B.Com.
1985 - 1986	B.Sc. - Physics (Main)
1995 - 1996	B.Sc. - Home Science (Main)
1997 - 1998	M.A. - English, M.Sc. - Botany
1998 - 1999	B.Sc. - Computer Science (Main)
2000 - 2001	M.A. - History
2010 - 2011	B.Com. - Corporate Secretaryship

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IMPORTANT ACADEMIC DATES

Sl.No.	Particulars	I Year	II & III Year
1.	Commencement of Academic session	27.07.2016	29.06.2016
2.	Closure of Admission	16.09.2016	—
3.	End of Classes	02.12.2016	08.11.2016
4.	Examination (Odd semester)	08.12.2016	28.11.2016
5.	Winter Holidays	03.12.2016 to 01.01.2017	03.12.2016 to 01.01.2017
6.	Declaration of Results	16.02.2017	16.02.2017
7.	Start of Even Semester	02.01.2017	02.01.2017
8.	End of Even Semester Classes	03.05.2017	03.05.2017
9.	Examination (even Semester)	10.04.2017	10.04.2017
10.	Summer Vacation	04.05.2017 to 25.06.2017	04.05.2017 to 25.06.2017
11.	Declaration of Results	25.07.2017	25.07.2017

CALENDAR FOR THE YEAR 2016 - 2017

Date	Days of the week	JUNE 2016	No.of term days
29.	Wed.	College Re-opens after summer vacation ..	1
30.	Thu.	..	2
JULY 2016			
1.	Fri.	..	3
2.	Sat.	..	—
3.	Sun.	..	—
4.	Mon.	..	4
5.	Tue.	..	5
6.	Wed.	..	6
7.	Thu.	Ramzan (Id-UI-Fitr)* ..	—
8.	Fri.	..	7
9.	Sat.	..	—
10.	Sun.	..	—
11.	Mon.	..	8
12.	Tue.	..	9
13.	Wed.	..	10
14.	Thu.	..	11
15.	Fri.	..	12

* Subject to appearance of moon

Date	Days of the week	JULY 2016	No.of term days
16.	Sat.	..	—
17.	Sun.	..	—
18.	Mon.	..	13
19.	Tue.	..	14
20.	Wed.	..	15
21.	Thu.	..	16
22.	Fri.	..	17
23.	Sat.	..	—
24.	Sun.	..	—
25.	Mon.	..	18
26.	Tue.	..	19
27.	Wed.	First year UG class starts ..	20
28.	Thu.	..	21
29.	Fri.	..	22
30.	Sat.	..	—
31.	Sun.	..	—

3

Date	Days of the week	AUGUST 2016	No.of term days
1.	Mon.	..	23
2.	Tue.	..	24
3.	Wed.	..	25
4.	Thu.	..	26
5.	Fri.	..	27
6.	Sat.	..	—
7.	Sun.	..	—
8.	Mon.	..	28
9.	Tue.	..	29
10.	Wed.	..	30
11.	Thu.	..	31
12.	Fri.	..	32
13.	Sat.	..	—
14.	Sun.	..	—
15.	Mon.	Independance day - Holiday	.. —

4

Date	Days of the week	AUGUST 2016	No.of term days
16.	Tue.	De-Jure Transfer Day - Holiday	.. —
17.	Wed.	..	33
18.	Thu.	..	34
19.	Fri.	..	35
20.	Sat.	..	—
21.	Sun.	..	—
22.	Mon.	..	36
23.	Tue.	..	37
24.	Wed.	..	38
25.	Thu.	..	39
26.	Fri.	..	40
27.	Sat.	..	—
28.	Sun.	..	—
29.	Mon.	..	41
30.	Tue.	..	42
31.	Wed.	..	43

5

Date	Days of the week	SEPTEMBER 2016	No.of term days
1.	Thu.	..	44
2.	Fri.	..	45
3.	Sat.	..	—
4.	Sun.	..	—
5.	Mon.	Vinayagar Chathurthi - Holiday	.. —
6.	Tue.	..	46
7.	Wed.	..	47
8.	Thu.	..	48
9.	Fri.	..	49
10.	Sat.	..	—
11.	Sun.	..	—
12.	Mon.	..	50
13.	Tue.	Bakrid (Id-ul-Alha)*	.. —
14.	Wed.	..	51
15.	Thu.	..	52

* Subject to appearance of moon

6

Date	Days of the week	SEPTEMBER 2016	No.of term days
16.	Fri.	..	53
17.	Sat.	..	—
18.	Sun.	..	—
19.	Mon.	..	54
20.	Tue.	..	55
21.	Wed.	..	56
22.	Thu.	..	57
23.	Fri.	..	58
24.	Sat.	..	—
25.	Sun.	..	—
26.	Mon.	..	59
27.	Tue.	..	60
28.	Wed.	..	61
29.	Thu.	..	62
30.	Fri.	..	63

Date	Days of the week	OCTOBER 2016	No.of term days
1.	Sat.	..	—
2.	Sun.	Gandhi Jayanthi - Holiday	—
3.	Mon.	..	64
4.	Tue.	..	65
5.	Wed.	..	66
6.	Thu.	..	67
7.	Fri.	..	68
8.	Sat.	..	—
9.	Sun.	..	—
10.	Mon.	Saraswathi Pooja & Ayudha Pooja - Holiday.	—
11.	Tue.	..	69
12.	Wed.	..	70
13.	Thu.	..	71
14.	Fri.	..	72
15.	Sat.	..	—

Date	Days of the week	OCTOBER 2016	No.of term days
16.	Sun.	..	—
17.	Mon.	..	73
18.	Tue.	..	74
19.	Wed.	..	75
20.	Thu.	..	76
21.	Fri.	..	77
22.	Sat.	..	—
23.	Sun.	..	—
24.	Mon.	..	78
25.	Tue.	..	79
26.	Wed.	..	80
27.	Thu.	..	81
28.	Fri.	Deepavali Eve - Holiday	—
29.	Sat.	Deepavali	—
30.	Sun.	..	—
31.	Mon.	..	82

Date	Days of the week	NOVEMBER 2016	No.of term days
1.	Tue.	Puducherry liberation day	—
2.	Wed.		83
3.	Thu.		84
4.	Fri.		85
5.	Sat.		—
6.	Sun.		—
7.	Mon.		86
8.	Tue.		87
9.	Wed.		88
10.	Thu.		89
11.	Fri.		90
12.	Sat.		—
13.	Sun.		—
14.	Mon.		91
15.	Tue.		92

Date	Days of the week	NOVEMBER 2016	No.of term days
16.	Wed.		93
17.	Thu.		94
18.	Fri.		95
19.	Sat.		—
20.	Sun.		—
21.	Mon.		96
22.	Tue.		97
23.	Wed.		98
24.	Thu.		99
25.	Fri.		100
26.	Sat.		—
27.	Sun.		—
28.	Mon.	Pondicherry University Exam (Odd semester starts)	101
29.	Tue.		102
30.	Wed.		103

11

Date	Days of the week	DECEMBER 2016	No.of term days
1.	Thu.	..	104
2.	Fri.	Last working day for odd semester	.. 105
3.	Sat.	Odd semester holiday start	.. —
4.	Sun.	..	—
5.	Mon.	..	—
6.	Tue.	..	—
7.	Wed.	..	—
8.	Thu.	..	—
9.	Fri.	..	—
10.	Sat.	..	—
11.	Sun.	..	—
12.	Mon.	..	—
13.	Tue.	Milad -un-Nabi*	.. —
14.	Wed.	..	—
15.	Thu.	..	—

* Subject to appearance of moon

12

Date	Days of the week	DECEMBER 2016	No.of term days
16.	Fri.	..	—
17.	Sat.	..	—
18.	Sun.	..	—
19.	Mon.	..	—
20.	Tue.	..	—
21.	Wed.	..	—
22.	Thu.	..	—
23.	Fri.	..	—
24.	Sat.	..	—
25.	Sun.	Christmas	.. —
26.	Mon.	..	—
27.	Tue.	..	—
28.	Wed.	..	—
29.	Thu.	..	—
30.	Fri.	..	—
31.	Sat.	..	—

13

Date	Days of the week	JANUARY 2017	No.of term days
1.	Sun.	New Year Day - Holiday	—
2.	Mon.	College re opens after semester Holiday	106
3.	Tue.		107
4.	Wed.		108
5.	Thu.		109
6.	Fri.		110
7.	Sat.		—
8.	Sun.		—
9.	Mon.		111
10.	Tue.		112
11.	Wed.		113
12.	Thu.		114
13.	Fri.	Bhogi festival	115
14.	Sat.	Pongal - Holiday	—
15.	Sun.	Thiruvalluvar day - Holiday	—

14

Date	Days of the week	JANUARY 2017	No.of term days
16.	Mon.	Uzhavar Thirunal - Holiday	—
17.	Tue.		116
18.	Wed.		117
19.	Thu.		118
20.	Fri.		119
21.	Sat.		—
22.	Sun.		—
23.	Mon.		120
24.	Tue.		121
25.	Wed.		122
26.	Thu.	Republic Day - Holiday	—
27.	Fri.		123
28.	Sat.		—
29.	Sun.		—
30.	Mon.		124
31.	Tue.		125

15

Date	Days of the week	FEBRUARY 2017	No.of term days
1.	Wed.	..	126
2.	Thu.	..	127
3.	Fri.	..	128
4.	Sat.	..	—
5.	Sun.	..	—
6.	Mon.	..	129
7.	Tue.	..	130
8.	Wed.	..	131
9.	Thu.	..	132
10.	Fri.	..	133
11.	Sat.	..	—
12.	Sun.	..	—
13.	Mon.	..	134
14.	Tue.	..	135
15.	Wed.	..	136

16

Date	Days of the week	FEBRUARY 2017	No.of term days
16.	Thu.	..	137
17.	Fri.	..	138
18.	Sat.	..	—
19.	Sun.	..	—
20.	Mon.	..	139
21.	Tue.	..	140
22.	Wed.	..	141
23.	Thu.	..	142
24.	Fri.	..	143
25.	Sat.	..	—
26.	Sun.	..	—
27.	Mon.	..	144
28.	Tue.	..	145

Date	Days of the week	MARCH 2017	No.of term days
1.	Wed.	..	146
2..	Thu.	..	147
3.	Fri.	..	148
4.	Sat.	..	—
5.	Sun.	..	—
6.	Mon.	..	149
7.	Tue.	..	150
8.	Wed.	..	151
9.	Thu.	..	152
10.	Fri.	..	153
11.	Sat.	..	—
12.	Sun.	..	—
13.	Mon.	..	154
14	Tue.	..	155
15.	Wed.	..	156

Date	Days of the week	MARCH 2017	No.of term days
16.	Thu.	..	157
17.	Fri.	..	158
18.	Sat.	..	—
19.	Sun.	..	—
20.	Mon.	..	159
21.	Tue.	..	160
22.	Wed.	..	161
23.	Thu.	..	162
24.	Fri.	..	163
25.	Sat.	..	—
26.	Sun.	..	—
27.	Mon.	..	164
28.	Tue.	..	165
29.	Wed.	..	166
30	Thu.	..	167
31.	Fri.	..	168

Date	Days of the week	APRIL 2017	No.of term days
1.	Sat.	..	—
2.	Sun.	..	—
3.	Mon.	..	169
4.	Tue.	..	170
5.	Wed.	..	171
6.	Thu.	..	172
7.	Fri.	..	173
8.	Sat.	..	—
9.	Sun.	..	—
10.	Mon.	Univ. Exam. (even sem.) starts	174
11.	Tue.	..	175
12.	Wed.	..	176
13.	Thu.	..	177
14.	Fri.	Tamil New Year Day - Good Friday, Dr. Ambedkar birth day (Holiday)	—
15.	Sat.	..	—

Date	Days of the week	APRIL 2017	No.of term days
16.	Sun.	..	—
17.	Mon.	..	178
18.	Tue.	..	179
19.	Wed.	..	180
20.	Thu.	..	181
21.	Fri.	..	182
22.	Sat.	..	—
23.	Sun.	..	—
24.	Mon.	..	183
25.	Tue.	..	184
26.	Wed.	..	185
27.	Thu.	..	186
28.	Fri.	..	187
29.	Sat.	..	—
30.	Sun.	..	—

21

Date	Days of the week	MAY 2017	No.of term days
1.	Mon.	Labour Day - Holiday	.. 188
2.	Tue.		.. 189
3.	Wed.		.. 190
4.	Thu.	Even semester Holiday starts	.. —
5.	Fri.		.. —
6.	Sat.		.. —
7.	Sun.		.. —
8.	Mon.		.. —
9.	Tue.		.. —
10.	Wed.		.. —
11.	Thu.		.. —
12.	Fri.		.. —
13.	Sat.		.. —
14.	Sun.		.. —
15.	Mon.		.. —

22

Date	Days of the week	MAY 2017	No.of term days
16.	Tue.		.. —
17.	Wed.		.. —
18.	Thu.		.. —
19.	Fri.		.. —
20.	Sat.		.. —
21.	Sun.		.. —
22.	Mon.		.. —
23.	Tue.		.. —
24.	Wed.		.. —
25.	Thu.		.. —
26.	Fri.		.. —
27.	Sat.		.. —
28.	Sun.		.. —
29.	Mon.		.. —
30.	Tue.		.. —
31.	Wed.		.. —

ABSTRACT OF THE WORKING DAYS OF THE COLLEGE
2016-2017

MONTHS	YEAR	DAYS	
		I Year	II & III Year
SEMESTER - I	2016		
JUNE		00	02
JULY		03	20
AUGUST		21	21
SEPTEMBER		20	20
OCTOBER		19	19
NOVEMBER		21	21
DECEMBER		02	02
SEMESTER - II	2017		
JANUARY		20	20
FEBRUARY		20	20
MARCH		23	23
APRIL		19	19
MAY		03	03
Total No. of Working Days		171	190

LEAVE DETAILS

CASUAL LEAVE/RH

1	2	3	4	5	6	7	8	RH-1	RH-2

CASUAL LEAVE/RH

NO. OF DAYS	FROM	TO	REMARKS

COLLEGE TIME – TABLE

DAYS	09:30-10:30	10:30-11:30	11:30-12:30	12:30-01:30	01:30-02:30	02:30-03:30	03:30-04:30
MON				LUNCH BREAK			
TUES							
WED							
THU							
FRI							

COURSES OF STUDY

All the courses (UG and PG) are conducted under semester pattern.

U.G. DEGREE COURSES

The courses of study for B.A. /B.Sc./B.Com/B.Com in Corporate Secretaryship will consist of

1. Foundation Courses
2. Core Courses (Main and Allied Subjects)

The foundation courses are:

- (a) Part I – Tamil/Hindi/French
- (b) Part II – English

The Main Courses are:

1. B.Sc. - Mathematics
2. B.Sc. - Physics
3. B.Sc. - Chemistry
4. B.Sc. - Plant Science
5. B.Sc. - Home Science
6. B.Sc. - Computer Science
7. B.A. - Historical Studies
8. B.A. - English
9. B.Com.
10. B.Com. (Corporate Secretaryship)

P. G. DEGREE COURSES

1. M.A.- English
2. M.A.- Historical Studies
3. M.Sc. - Plant Science

PROFESSIONAL COURSES

CERTIFICATE COURSE ON MUSHROOM CULTURE AND
BIO FERTILIZERS

The Department of Plant Science offers Career Oriented Certificate Course on Mushroom Culture and Bio-fertilizers for the students who undergo their undergraduate program in this institution. The total course fee is Rs. 400/- and the duration of the course is one year. The classes will be concurrently conducted with their routine classes. This course contains Two Theory Papers (Mushroom Culture and Bio-fertilizers) and One Practical covering the subjects of the theory.

Pondicherry University has approved the syllabi of the course (Vide Ref. No. PU/Aca-7/BOS-PO/Sc/2010-11/888 dt.16.07.2010). University has given its approval to the host institution to conduct the examination and evaluation of the papers and also to publish the results for the course (vide Ref. No. PU/AS-1/Aca-2/63-Vol.11/87-88/AGCWK/32 dt.15.02.2011).

COURSE STRUCTURE

Environmental Studies as an individual paper is compulsory for all the UG students (B.A., B.Sc., B. Com. and B. Com in Corporate secretaryship) during the second semester of the respective course.

DEPARTMENT OF TAMIL
(Foundation Course for B.A, B.Sc and B.Com)

SEMESTER-I

(FCT1R) Paper Code- LT1(5)	Kavithai, Sirukathai, Naadagam, Ilakkiya Varalaru.
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SEMESTER- II

(FCT2R) Paper Code- LT2(5)	Ara Ilakkiyam, Kappiyam, Urainadai,, Ilakkiya Varalaru
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SEMESTER-III

(FCT3R) Paper Code- LT3(5)	Bakthi Ilakkiyam, Chittrilakkiyam, Ilakkiya Varalaru, Mozhippayirchi
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SEMESTER-IV

(FCT4R) Paper Code- LT4(5)	Sanga Ilakkiyam, Ilakkiya Varalaru, Mozhippayirchi
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DEPARTMENT OF FRENCH

(Foundation Course for B.A, B.Sc. and B.Com)

SEMESTER- I	
Paper Code- LF1(5)- French-I	Study of a Prescribed Text
SEMESTER- II	
Paper Code- LF2(5)- French-II	Prescribed Text and Composition
SEMESTER-III	
Paper Code- LF3(4)- French-III	Prescribed Text and Grammar
SEMESTER-IV	
Paper Code- LF4(4)	Prescribed Text and Comprehension
For B.Com	
SEMESTER- I	
Paper Code- LF1(C)	French-I
SEMESTER- II	
Paper Code- LF2(C)	French-II

DEPARTMENT OF HINDI

(Foundation Course for B.A, B.Sc and B.Com)

SEMESTER- I	
Paper Code- LH1(2)	Samanya Hindi-I
SEMESTER- II	
Paper Code- LH2(2)	Samanya Hindi-II
SEMESTER-III	
Paper Code- LH3(2)	Samanya Hindi-III
SEMESTER-IV	
Paper Code- LH4(2)	Samanya Hindi-IV

DEPARTMENT OF ENGLISH

(Foundation Course for B.A, B.Sc and B.Com)

SEMESTER- I	
Paper Code- EN1	English - I
SEMESTER- II	
Paper Code- EN2	English – II
SEMESTER-III	
Paper Code- EN3	English – III English – Communication Skills – I (for computer science only)

SEMESTER-IV

Paper Code- EN4	English – IV English – Communication Skills – II (for computer science only)
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DEPARTMENT OF ENGLISH
B.A. English Language and Literature

SEMESTER- I	
Paper Code- MT1(1)	Indian Writing in English
Paper Code- MT2(1)	Prose
Paper Code- AT1(1)	Social History of England
SEMESTER- II	
Paper Code- MT3(1)	Poetry
Paper Code- MT4(1)	Fiction
Paper Code- AT2(1)	History of English Literature
SEMESTER- III	
Paper Code- MT5(1)	Conversational English
Paper Code- MT6(1)	English Language -I
Paper Code- AT3(1)	History of English Literature
SEMESTER- IV	
Paper Code- MT7(1)	Drama
Paper Code- MT8(1)	English Language -II
Paper Code- AT4	Literary Forms
SEMESTER- V	
Paper Code- MT9 (1)	Shakespeare
Paper Code- MT10 (1)	American Literature
Paper Code- MT11 (1)	Commonwealth Literature
Paper Code- MT12 (1)	Literary Criticism
Paper Code- MT13 (1)	Translation – Theory and Practice
SEMESTER- VI	
Paper Code- MT14 (1)	Advance English Grammar and Usage
Paper Code- MT15 (4)	National Literature in Translation

Paper Code- MT16 (3)	European Literature in Translation
Paper Code- MT17 (1)	Recent Trends in Literature
Paper Code- MT18 (1)	English for competitive Examinations

DEPARTMENT OF MATHEMATICS
B.Sc. (Mathematics)

SEMESTER- I	Paper Title
Paper Code- MT1(5)	Theory of Equations and Trigonometry
Paper Code- MT2(5)	Differential Calculus
Paper Code- MT3(5)	Analytical Geometry
SEMESTER-II	
Paper Code- MT4(5)	Discrete Mathematics
Paper Code- MT5(5)	Integral Calculus
Paper Code- MT6(5)	Ordinary Differential Equations and Laplace Transform
SEMESTER-III	
Paper Code- MT7(5)	Fourier Series and Partial Differential Equations
Paper Code- MT8(5)	Real Analysis-I
Paper Code- MT9(5)	Statistics-I
SEMESTER-IV	
Paper Code- MT10(5)	Theory of Numbers and Fourier Transform
Paper Code- MT11(5)	Real Analysis-II
Paper Code- MT12(5)	Statistics-II
SEMESTER-V	
Paper Code- MT13(5)	Abstract Algebra
Paper Code- MT14(5)	Complex Analysis-I
Paper Code- MT15(5)	Mechanics-I: Statics
Paper Code- MT16(5)	Operations Research-I
Paper Code- MT17(5)	Programming in C
SEMESTER-VI	
Paper Code- MT18(5)	Linear Algebra
Paper Code- MT19(5)	Complex Analysis-II
Paper Code- MT20(5)	Mechanics-II: Dynamics
Paper Code- MT21(5)	Operations Research-II
Paper Code- MT22(5)	Numerical Analysis using C

DEPARTMENT OF PLANT SCIENCE
B.Sc. (Plant Science)

SEMESTER- I	Paper Title
Paper Code- Paper - MT1(12)	Algology and Lichenology
Paper Code- Paper - MT2 (12)	Mycology and Phytopathology
Paper Code- Practical – MP1	Covering Papers I and II
SEMESTER-II	
Paper Code- Paper - MT3 (12)	Bryology and Pteridology
Paper Code- Paper - MT4 (12)	Gymnosperm and Paleobotany
Paper Code- Practical – MP2	Covering Papers III and IV
SEMESTER-III	
Paper Code- Paper - MT5 (12)	Anatomy of Angiosperms
Paper Code- Paper - MT6 (12)	Development & Reproduction in Flowering Plants
Paper Code- Practical – MP3	Covering Papers V and VI
SEMESTER-IV	
Paper Code- Paper - MT7 (12)	Diversity of Angiosperms & their Systematics
Paper Code- Paper - MT8 (12)	Cell Biology
Paper Code- Practical – MP4	Covering Papers VII and VIII
SEMESTER-V	
Paper Code- Paper - MT9 (12)	Plant Physiology
Paper Code- Paper - MT10 (12)	Plant Biochemistry & Biophysics
Paper Code- Paper - MT11 (12)	Ecology & Utilization of Plants
Paper Code- Paper - MT12 (12)	Genetics & Plant Breeding
Paper Code- Paper - MT13 (12)	Biostatistics and Computer Applications in Biology
SEMESTER-VI	
Paper Code- Paper - MT14 (12)	Microbiology
Paper Code- Paper - MT15 (12)	Molecular Biology
Paper Code- Paper - MT16 (12)	Plant Biotechnology
Paper Code- Paper - MT17 (12)	Medical Botany
Paper Code- Paper - MT18 (12)	Special Paper (Optional)
	(i) Biodiversity & Conservation
	(ii) Marine Botany
Main Practical - MP5 - Consisting Subjects of Theory Papers IX, X, XI, XII & XIII.	
Main Practical – MP6 - Consisting Subjects of Theory Papers XIV, XV, XVI, XVII & XVIII.	

DEPARTMENT OF PHYSICS

B.Sc. in Physics

SEMESTER- I	Paper Title
Paper Code- MT1	Mechanics of particles, Rigid Bodies and Continuous Media
Paper Code- MT2	Kinetic Theory and Thermodynamics
Paper Code –AT1	Allied- Mathematics-I
SEMESTER-II	
Paper Code- MT3	Oscillations, Waves and Acoustics
Paper Code- MT4	Quantum Mechanics
Paper Code- AT2	Allied- Mathematics-II
Paper Code- MP1	Physics Practical-I
SEMESTER-III	
Paper Code- MT5	Optics
Paper Code- MT6	Electricity
Paper Code- AT3	Allied- Chemistry-I
Paper Code- AP1	Chemistry Practical-I
SEMESTER-IV	
Paper Code- MT7	Magnetism and Electrodynamics
Paper Code- MT8	Electronics
Paper Code- AT4	Allied- Chemistry II
Paper Code- MP2	Physics Practical- II
Paper Code- AP2	Chemistry Practical II
SEMESTER-V	
Paper Code- MT9	Statistical Mechanics
Paper Code- MT10	Solid State Physics
Paper Code- MT11	Laser and Molecular Spectroscopy
Paper Code- MT12	Digital Electronics
Paper Code- MT13	Astrophysics/ Material Science Astrophysics (Optional)
Paper Code- MP3	Physics Practical-III
SEMESTER-VI	
Paper Code- MT14	Electromagnetic Waves and Relativity
Paper Code- MT15	Atomic Physics
Paper Code- MT16	Nuclear Physics

Paper Code- MT17	Communication Electronics-II
Paper Code- MT18	Numerical methods and Computer Applications
Paper Code- MP4	Physics Practical-IV

DEPARTMENT OF CHEMISTRY

B.Sc. (Chemistry)

Paper Code	Paper Title
SEMESTER- I	
MT1 (11)	Inorganic Chemistry-I
MT2 (11)	Organic Chemistry-I
MP1 (11)	Practical Main-I
SEMESTER- II	
MT3 (11)	Physical Chemistry-I
MT4 (11)	Inorganic Chemistry-II
MP2 (11)	Practical Main-II
SEMESTER- III	
MT5 (11)	Organic Chemistry-II
MT6 (11)	Analytical Chemistry-I
MP3 (11)	Practical Main-III
SEMESTER-IV	
MT7 (11)	Physical Chemistry -II
MT8 (11)	Analytical Chemistry-II
MP4 (11)	Main Practical –IV
SEMESTER-V	
MT9 (11)	Inorganic Chemistry-III
MT10 (11)	Organic Chemistry-III
MT11 (11)	Physical Chemistry-III
MT12 (11)	Elective Paper-I Environmental Chemistry - I
MP5 (11)	Practical Main-V
MP6 (11)	Practical Main-VI
SEMESTER-VI	
MT13 (11)	Inorganic Chemistry-IV
MT14 (11)	Organic Chemistry-IV

MT15 (11)	Physical Chemistry-IV
MT16 (11)	Elective Paper-II Environmental Chemistry - II
MP7 (11)	Practical Main-VII
MP8 (11)	Practical Main-VIII

DEPARTMENT OF ZOOLOGY
(Allied Zoology for Botany Main)

SEMESTER-I	Paper Title
Paper Code- AT1 (1L)	Animal Diversity
Paper Code- AP1 (L)	Allied Zoology Practical - I
SEMESTER-II	
Paper Code- AT2 (1L)	Mammalian Physiology
Paper Code- AP2 (L)	Allied Zoology Practical – II

DEPARTMENT OF ZOOLOGY
(Allied Zoology for Chemistry Main)

SEMESTER-I	Paper Title
Paper Code- AT1 (L)	Animal Diversity
Paper Code- AP1 (Z)	Allied Zoology Practical - I
SEMESTER-II	
Paper Code- AT2 (L)	Mammalian Physiology
Paper Code- AP2 (Z)	Allied Zoology Practical – II

DEPARTMENT OF HOME SCIENCE
B.Sc. (Home Science)

Course Code	Paper Code	Paper Title
SEMESTER- I		
101	MT1	Human Physiology-I
102	MT2	Food Science -I
151	AT1	Allied Computer Basics
153	AP1	Allied Practical-I Computer Basics

SEMESTER- II		
103	MT3	Human Physiology-II
104	MT4	Food Science -II
152	AT2	Allied- Ecology & Environment
105	MP1	Practical-I Human Physiology
106	MP2	Practical-II Food Science

SEMESTER- III		
201	MT5	Human Nutrition
202	MT6	Dietetics-I
251	AT3	Allied- Nutritional Assessment & Surveillance

SEMESTER-IV		
203	MT7	Nutritional Biochemistry
204	MT8	Dietetics-II
252	AT4	Allied - Microbiology
205	MP3	Practical-II Food Analysis
206	MP4	Practical-IV Dietetics
253	AP2	Allied Practical-II Microbiology

SEMESTER-V		
301	MT9	Family Resource Management
302	MT10	Textiles
303	MT11	Human Development
304	MT12	Extension Education in Home Science
305	MT13	Entrepreneurship Development

SEMESTER-VI		
306	MT14	Interior Decoration
307	MT15	Clothing and Construction
308	MT16	Family Dynamics
309	MT17	Programmes for Rural & Urban Development
310	MT18	Consumer Economics
311	MP5	Practical-V Interior Decoration
312	MP6	Practical-VI Textiles & Clothing Construction

DEPARTMENT OF COMPUTER SCIENCE

B.Sc. in Computer Science

SEMESTER- I	Paper Title
Paper Code- MT1 (8)	Fundamentals of Computer Science
Paper Code- MT2 (8)	Digital Electronics
Paper Code- AT1 (8)	Mathematics for Computer Science
Paper Code- MP1 (8)	Practical-1-Computer Practice Lab
Paper Code- MP2(8)	Practical-2. Digital Electronics Lab
SEMESTER- II	
Paper Code- MT3 (8)	Principles of Programming and C
Paper Code- MT4 (8)	Computer Organization
Paper Code- AT2 (8)	Numerical Methods
Paper Code- MP3 (8)	Practical-3 Advanced Programming in C
Paper Code- MP4 (8)	Practical-4 Numerical Methods Lab (using C)
SEMESTER- III	
Paper Code- MT5 (8)	Communication skills - I
Paper Code- MT6 (8)	Data Structures
Paper Code- MT7 (8)	Object Oriented Programming
Paper Code- MT8 (8)	Microprocessors and Assembly Language Programming
Paper Code- AT3 (8)	Probability and Statistics
Paper Code- MP5 (8)	Practical-5- Data Structure and OOPs lab
Paper Code- MP6 (8)	Practical-6- Microprocessors and Assembly Language Programming Lab
SEMESTER-IV	
Paper Code- MT9 (8)	Communication skills - II
Paper Code- MT10 (8)	Java Programming
Paper Code- MT11 (8)	Computer Algorithm
Paper Code- MT12 (8)	Operating System
Paper Code- MT13 (8)	Data Base Management System
Paper Code- MP7 (9)	Practical-7- Java Lab
Paper Code- MP8 (9)	Practical-8- RDBMS Lab

SEMESTER-V

Paper Code- MT14 (8)	Computer Network
Paper Code- MT15 (8)	Visual Programming
Paper Code- MT16 (8)	Software Engineering
Paper Code- MT17 (8)	Main Paper-15- System Software
Paper Code- ET1 (A1)	Elective-I
Paper Code- MP9 (9)	Practical-9- Computer Networks Lab and OS (UNIX) Lab
Paper Code- MP10 (9)	Practical-10- Visual Programming Lab
SEMESTER-VI	
Paper Code- MT18 (8)	Artificial Intelligence
Paper Code- MT19 (8)	Web Technology
Paper Code- ET28 (A1)	Elective-II
Paper Code- MP11 (8)	Web Technology Lab
Paper Code- PW1 (7)	Project Work

DEPARTMENT OF HISTORICAL STUDIES

B.A. in Historical Studies

SEMESTER- I	Paper Title
Paper Code- MT1	History of the French in India (1664-1954 AD)
Paper Code- MT2	Introduction to the study of Archaeology
Paper Code- MT3	Introduction to World Civilizations
SEMESTER-II	
Paper Code- MT4	Introduction to Museology
Paper Code- MT5	History of Medieval World
Paper Code- MT6	History of Western Political Ideas and State Craft
SEMESTER-III	
Paper Code- MT7	History of USA - I (1763 -1898)
Paper Code- MT8	Renaissance, Reformation and Exploration
Paper Code- MT9	History of North East- India
SEMESTER-IV	
Paper Code- MT10	Rise of Modern West
Paper Code- MT11	History of USA – II (1900-2001)
Paper Code- M12	Delhi Sultanate (1206-1526 AD)

SEMESTER-V	
Paper Code- MT13	Pre-history and Proto-history of India
Paper Code- MT14	The Cholas of Peninsular India
Paper Code- MT15	History of the Mughals (1526 -1707)
Paper Code- MT16	Religion and Bhakti in Medieval South India
Paper Code- MT17	History of Modern India (1707- 1857)
SEMESTER-VI	
Paper Code- MT18	Archaeology: Principles and Methods
Paper Code- MT19	Society and Economy in Mughal India (1500 -1707 AD)
Paper Code- MT20	Social and Agrarian Movements in Colonial India
Paper Code- MT21	History of Modern India (1858 – 1947)
Paper Code- MT22	History of China and Japan

DEPARTMENT OF COMMERCE

B. Com.

SEMESTER-I	
Paper Code- MT1(3)	Financial Accounting-I
Paper Code- MT2(3)	Business Management
Paper Code-AT1(3)	Business Economics (Allied)
SEMESTER-II	
Paper Code- MT3(3)	Financial Accounting-II
Paper Code- MT4(3)	Business Law
Paper Code- AT2(3)	Business Environment (Allied)
Paper Code- ES1 (1)	Environmental Studies
SEMESTER-III	
Paper Code- MT5(3)	Company Law
Paper Code- MT6(3)	Cost Accounting
Paper Code- MT7(3)	Business Statistics
Paper Code- MT8(3)	Corporate Accounting-I
Paper Code- MT9(3)	Business Mathematics
SEMESTER-IV	
Paper Code- MT10(3)	Entrepreneurial Development
Paper Code- MT11(3)	Computer Application in Business

Paper Code- MT12(3)	Business Communication
Paper Code- MT13(3)	Corporate Accounting-II
Paper Code- MT14(3)	Auditing
SEMESTER-V	
Paper Code- MT15(3)	Income Tax-I
Paper Code- MT16(3)	Management Accounting-I
Paper Code- MT17(3)	Money and Financial System
Paper Code- MT18(3B)	Electives-Paper-I (Financial Management)
Paper Code- MT19(3B)	Electives-Paper-II (Financial Market Operations)
SEMESTER-VI	
Paper Code- MT20(3)	Income Tax-II
Paper Code- MT21(3)	Management Accounting-II
Paper Code- MT22(3)	Indirect Taxes
Paper Code- MT23(3B)	Electives-Paper-III (Financial Statement Analysis)
Paper Code- MT24(3B)	Electives-Paper-IV (Merchant Banking and Financial Services)

DEPARTMENT OF CORPORATE SECRETARYSHIP

B. Com (Corporate Secretaryship)

SEMESTER-I	
Paper Code- MT1(3)	Financial Accounting-I
Paper Code- MT2(3)	Business Management
Paper Code-AT1(3)	Business Economics
SEMESTER-II	
Paper Code- MT3(3)	Financial Accounting-II
Paper Code- MT4(3)	Business Law
Paper Code- AT2(3)	Business Environment
Paper Code- ES1 (1)	Environmental Studies
SEMESTER-III	
Paper Code- MT5(3)	Corporate Accounting - I
Paper Code- MT6(3)	Company Law

Paper Code- MT7(3)	Business Statistics
Paper Code- MT8(3)	Cost Accounting
Paper Code- MT9(3)	Corporate Finance
SEMESTER-IV	
Paper Code- MT10(3)	Corporate Accounting - II
Paper Code- MT11(3)	Business Communication
Paper Code- MT12(3)	Computer application in Business
Paper Code- MT13(3)	Auditing
Paper Code- MT14(3)	Entrepreneurial Development
SEMESTER-V	
Paper Code-MT15(2)	Income Tax-I
Paper Code-MT17(2)	Company Secretarial Practice- I
Paper Code-MT16(2)	Management Accounting-I
Paper Code-MT18(2)	Corporate Control System
Paper Code-MT19(2)	Money and Financial System
SEMESTER-VI	
Paper Code-MT20(2)	Income Tax-II
Paper Code-MT21(2)	Management Accounting -II
Paper Code-MT22(2)	Indirect Taxes
Paper Code-MT23(2)	Company Secretarial Practice- II
Paper Code- MT24(2)	Corporate Governance

POST-GRADUATE COURSES
DEPARTMENT OF ENGLISH M.A. (English)

SEMESTER-I	Paper Title
Paper Code- 11(5)	English Poetry
Paper Code- 12(5)	Indian Writing in English
Paper Code-13(5)	English Prose and Fiction
Paper Code-14(5)	Mass Communication & Journalism
SEMESTER-II	
Paper Code-21(5)	English drama
Paper Code- 22(5)	American Literature
Paper Code- 23(5)	Modern Linguistics & Stylistics
Paper Code- 24(5)	Literary Theory-I
SEMESTER-III	
Paper Code- 31(5)	Gender & Literature

Paper Code- 32(5)	Shakespeare
Paper Code- 33(5)	Translation : Theory & Practice
Paper Code- 34(5)	Literary Theory-II
SEMESTER-IV	
Paper Code- 41(5)	Post-Colonial Literature
Paper Code- 42(5)	Comparative Literature & Literature in Translation
Paper Code- 43(5)	English Language Teaching
Paper Code- 44(5)	General Essay/ Project Work

DEPARTMENT OF HISTORICAL STUDIES
M.A. (Historical Studies)

SEMESTER-I	Paper Title
Paper Code-Hist. 404	Early Indian Society and Economy
Paper Code- Hist.405	Ancient Societies
Paper Code- Hist. 420	History of Modern India (1707- 1857)
Paper Code- Hist. 440	French Colonialism in India (1664-1954)
SEMESTER-II	
Paper Code- Hist. 421	History of Modern India (1858- 1964)
Paper Code- Hist. 414	Society and Economy in Medieval India (1000- 1707)
Paper Code- Hist.434	Medieval Societies
Paper Code- Hist.446	History of USA(Twentieth Century)
SEMESTER-III	
Paper Code- Hist.410	Historiography & Historical Methods
Paper Code- Hist. 409	Early Medieval South India (550-1300)
Paper Code- Hist.449	Intellectual History of the western World
Paper Code- Hist. 437	Diplomatic History of Europe (1870-1919)
SEMESTER-IV	
Paper Code- Hist.424	Society and Economy of Colonial India

Paper Code- Hist.425	Twentieth Century World
Paper Code- Hit. 426	Indian Architecture
Paper Code- Hist.450	Social and Agrarian Movements in Modern India

DEPARTMENT OF PLANT SCIENCE

M.Sc. (Plant Science)

SEMESTER-I	Paper Title
Paper Code-Paper-I - 11(4)	Plant Diversity –I(Algae, Fungi, Lichens & Bryophytes)
Paper Code- Paper-II - 12(4)	Plant Diversity-II (Pteridophytes, Gymnosperms & Paleobotany)
Paper Code- Paper-III - 13(4)	Plant Anatomy, Embryology & Laboratory Techniques
Paper Code- Practical-I - P1(4)	Covering above Three Papers
SEMESTER-II	
Paper Code- Paper-IV - 21(4)	Plant Diversity-III (Taxonomy of Angiosperms)
Paper Code- Paper- V - 22 (4)	Plant Ecology, Resource Utilization & Conservation
Paper Code- Paper- VI - 23 (4)	Biostatistics & Computer Applications in Biology
Paper Code- Practical-II - P2(4)	Covering above Three Papers
SEMESTER-III	
Paper Code- Paper-VII - 31 (4)	Biochemistry & Plant Physiology
Paper Code- Paper-VIII - 32 (4)	Cell Biology & Genetics
Paper Code- Paper-IX - 33 (4)	Microbiology & Plant Pathology
Paper Code- Practical-III - P3(4)	Covering above Three Papers
SEMESTER-IV	
Paper Code- Paper-X - 41(4)	Plant Molecular Biology & Bioinformatics
Paper Code- Paper-XI - 42 (4)	Plant Biotechnology
Paper Code- Paper-XII – 43 (4)	Project (Individual)
Paper Code- Practical-IV – P4 (4)	Covering above Two Papers (X and XI)

COLLEGE ADMISSION

Committee for Centralized Admission Procedure for Arts and Science Courses (CAPASC, Karaikal) is coordinated and regulated the activities connected to student's admission for the year 2016 - 17 through counseling mode. The eligibility criteria and procedures for admission of candidates to first year of various under graduate / Post graduate courses offered by the college are available in the Information Bulletin 2016-17.

SCHEDULE OF FEES *

NOTE : If a student after joining, leaves the college during the term, she shall have no right to claim a refund of any portion of the fee remitted except the caution money deposit. Every Student should pay every year the following special fees:

FEE STRUCTURE FOR UNDER GRADUATE COURSES*

Sl. No	Name of the fees	Amount (₹)
1	Tuition Fee - Residents	Nil
2	Tuition Fee – Non-Residents	250
3	Athletic Association (per annum)	80
4	College Day (per annum)	50
5	College Magazine (per annum)	40
6	College Union / Department Association (per annum)	20
7	College Calendar (per annum)	20
8	Medical Inspection (per annum)	10
9	Student Medical Assistance Fund (per annum)	10
10	Reading Room / Library (per annum)	10
11	Admission Fee (on admission only)	10
12	Laboratory for Science Group (per annum)	50
13	Fine Arts Association (per annum)	25

14	Stationary Fee (per annum)	20
15	Caution Money Deposit (on admission only)	50
16	Laboratory for Computer Science	250
17	Identity Card (on admission only)	50
18.	N.S.S. Groups Fund (on admission only)	10

* **Subject to revision**

FEE STRUCTURE FOR POST GRADUATE COURSES*

Sl.No	Name of the fees	Amount (₹)
1	Tuition Fee - Residents	Nil
2	Tuition Fee – Non-Residents	250
3	Athletic Association (per annum)	80
4	College Day (per annum)	50
5	College Magazine (per annum)	40
6	College Union / Department Association (per annum)	20
7	College Calendar (per annum)	20
8	Medical Inspection (per annum)	10
9	Student Medical Assistance Fund (per annum)	10
10	Reading Room / Library (per annum)	10
11	Admission Fee (on admission only)	10
12	Laboratory for Science Group (per annum)	60
13	Fine Arts Association (per annum)	25
14	Stationary Fee (per annum)	20
15	Caution Money Deposit (on admission only)	75
16	Identity Card (on admission only)	50

* **Subject to revision**

FEES PAYABLE TO THE UNIVERSITY

(To be paid at the time of admission)

Under Graduate Courses

Sl. No.	Name of the Fees	Amount (₹)
1.	Matriculation Fee	18
2.	Recognition Fee The Higher Secondary Examination conducted by the Government of	
	2.1. Tamil Nadu or Intermediate examination conducted by the Government of Andhra Pradesh or the pre-degree Examination conducted by the Calicut University for admission to a course of study in the University.	75
	2.2. Any other examination conducted by other accredited statutory agencies/ Universities in India for admission to a course of study in this university.	180
	2.3. Any examination conducted by Universities or other Accredited bodies outside India.	450
3.	Registration Fee	40
4.	Athletic association (Sports) (to be paid every year) (Subject to Change)	25
5.	University Development Fund	50

Post Graduate Courses

Sl.No.	Name of the Fees	Amount (₹)
1.	Registration Fee	60
2.	University Development Fee	50
3.	Sports Fee (to be paid every year)	25

In addition to the above, the following fees are payable to the Pondicherry University at the time of admission by all the students.

Sl.No	Name of the Fees	Amount (₹)
1.	Matriculation Fee	18
2.	Recognition Fee for Bachelor's degree examination conducted by the other accredited statutory agency/ University in India	80
3.	Recognition Fee for an examination conducted by Universities or other accredited bodies outside India (Rate of these fee are subject to change)	450

CO-OPERATIVE STORES

This college has Co-operative store under the supervision of the Principal of the college as Chairperson and one of the faculty members as the Secretary. Dr. Raman Kumar Dutta, Asst. Professor, Department of Plant Science has been working as Secretary of the Co-operative store. Additionally, with the help of an appointed Store-Manager, this store has been contributing its precious services to the welfare of the college members in general and students in particular. In addition, a Board of Directors represented by the students belonging to the various courses is also actively functional to manage the store with full transparency and accountability. The co-operative store is set up to supply the stationary items, packed food materials, snacks items and other needful items to the students and other members of the college at discount rate xerox facility is also available in college co-operative store to deliver the needful services for college members of relatively low cost. Moreover, Co-operative store's account and transaction is being audited regularly by government appointed auditors and annual account statement is being sent on time to the government.

RULES OF ATTENDANCE AND LEAVE OF ABSENCE

1. Each student should be in her place in the class punctually at stated periods for lecture classes, practicals, tutorials etc.

2. Attendance will be taken during each period and absence during any period in a session will be treated as absence for that whole session.

3. A student entering a class after the commencement can do so only after obtaining the permission of the teacher engaging the class. Late-comers will be marked late and three late marks will be counted as a day's absence.

4. No student shall be absent without leave. Applications for leave must be made in advance and addressed to the HOD in the following form:

- (1) Name of the student :
- (2) Class with main subject :
- (3) Roll number :
- (4) Period of leave :
- (5) Reason for leave :
- (6) Signature of Parent or Guardian :
- (7) Date of application :

Signature of the Student.

Remarks of the tutor :

5. The Tutor can grant leave up to three days. Leave for longer periods will be granted by the Principal on the recommendation of the Tutor. All leave letters so granted shall be filed by the office and will be considered for recommending applications for condonation of shortage of attendance, within the permissible limits, at the time of sending up the candidates for the University examinations. Late applications will not be considered.

6. Leave application must always be submitted in advance. In case the absence is due to unforeseen circumstances an application for leave for the period of absence must be submitted as soon as possible and not later than the first day of return to the college. In case if sickness extending over more than three days, the Principal may, if he deems it necessary, ask for the production of a medical certificate.

7. If a student absents herself for a week without applying for leave, her name will be struck off the rolls.

8. The total number of days of absence (with and without leave) of the students will be put up every month on the notice board. Students are advised to ensure that they do not lose attendance beyond the permissible number of days. No individual warning will be issued to them regarding their attendance position.

9. The annual certificate of attendance required by the University for admission to the University examination will be granted by the principal only on the following conditions:

(a) The conduct and the progress of the student have been satisfactory.

(b) The student has put in the prescribed minimum of 75% of attendance in the semester; and

(c) In case of science students 90% of the prescribed practical work has been done by them.

RULES OF DISCIPLINE

1. The Principal of the college shall have complete power for the maintenance of the students' discipline in the college. He may frame and issue from time to time disciplinary rules of a temporary or permanent character, regulating the conduct of the students within the campus and outside the college.

2. The Principal shall have the power to inflict punishments like fine, suspension and rustication.

3. The Principal will directly communicate with the parents/guardians of the students who are academically weak and who do not show any improvement, whose attendance is irregular or whose conduct is unsatisfactory. The names of the students found incorrigible even after warning, may be removed from the rolls after intimation to the parents or guardians. The decision of the Principal in this matter shall be final.

4. Students of the college going on a strike in any way and indulging in acts of indiscipline and actions that may lead to dislocation of work in the institution shall immediately forfeit their scholarship, fee concessions etc, such students may even be suspended or terminated.

5. Rotations or complaints from individuals or groups to any higher authority must be submitted through the Principal.

CONDUCT AND BEHAVIOUR

1. Each student must attend the college decently dressed. Tight garments such as Jeans, Pants, etc. must be avoided.
2. On the teacher entering the class room, the students shall rise and remain standing till they are asked to sit or till the teacher takes his seat.
3. Every student must obey the teachers and respectfully carry out their instructions. The students shall observe politeness towards the non-teaching staff of the college and behave decorously with their fellow students.
4. No student shall leave the class room or laboratory without the teacher's permission or until after the teacher has left the room or has asked the class to disperse.
5. Students must observe strict silence in the classes and listen to the lectures attentively, without distracting the attention of others.
6. Students must move silently when changing their class rooms. They must observe strict silence during the lunch break and the interval between two periods.
7. Students are forbidden from making any sort of noise in the corridors or vicinity of rooms, where classes are in progress. Students having no classes must remain quiet and spend their time usefully in the library/reading room.
8. Students are expected to be present in their classrooms or laboratories at the appointed hour.
9. Each student is expected to provide herself with all the necessary text- books. Science students must bring their observation note-books to the practical sessions and submit their fair record note-books regularly on the appointed dates. Failure to do so may entail her losing the day's practical work.
10. Each student should care for the college property and refrain from indulging in any activity that may damage it. Students to whom books or any other college property are entrusted will be held responsible for their preservation in a good condition and in the event of their being lost, they will be required to replace them or repay their cost. Any student breaking or damaging any college property will be required to pay the cost of repair or replacements. In case of willful damage, she will also be punished in such manner as the Principal may think fit.

11. Students are prohibited from organizing any meeting or entertainments in the college or collecting money for any purpose without the permission of the Principal.
12. Students guilty of going over to other colleges and institutions to take part in acts of indiscipline such as organizing demonstrations and strikes would be deemed culpable and would be punished accordingly.
13. Students shall not hold meetings for criticizing the conduct of the University or the college authorities. Such meetings shall be deemed unlawful and the Principal may take such action as he/she deems necessary.
14. Students are strictly prohibited from using any mobile or cell phones in the college campus, even in silent mode also is not acceptable.
15. Ragging is a punishable offence to the extent of summary expulsion from the college.
16. The name of the college or its authorities shall not be used in any publications or in any manner without the permission of the Principal.
17. No class or group of student should engage themselves in any public activity, even on purely social nature, without the Principal's permission.
18. Students should refrain from participating in party or commercial politics.

TUTORIAL SYSTEM

Each student on the college roll is assigned to the care of one of the members of the staff who will assist and advise her on any matter, personal or academic. There will be a wards' meeting once a week when the tutors concerned will meet their wards and take note of their progress in their studies, health and other problems. The wards should not hesitate to consult their tutors on all matters for which they need their advice.

The leave application should be submitted through the tutor. The tutor shall maintain a record of the leave taken by his/her wards. When the tutor is on leave, the student should wait for his/her return to duty to submit the leave application.

LABORATORIES

During practical, the student should handle the apparatus carefully. All breakages, losses etc., must be reported to the lecturers concerned as soon as they occur. The cost of things so broken or lost will be recovered from the students concerned.

N.S.S.

In order to inculcate courage, self – confidence, the spirit of social service among the students, National Service Scheme is functioning actively in this college. The entire student should enroll themselves as volunteers in the National Service Scheme at the time of admission. All the volunteers should do 120 hours of social service. Apart from this a ten days special camp will be organized by the N.S.S unit of the college. The volunteers should actively participate in the special camp. Certificates are issued to those volunteers who successfully complete the camp.

N.C.C.

To develop the students character, comradeship, discipline, leadership quality, secular outlook, to provide leadership in all walks of life and to be always available for the service of nation, N.C.C (National Cadets Corps) Army wing girls was started at A.G.C.W. in the year 2009 and is functioning under the N.C.C group Headquarters, Puducherry. At the time of admission, the students who are willing can enroll themselves as cadets in the N.C.C. The successful enrolled N.C.C. cadets will be awarded with certificate B and certificate C under the Ministry of Defence, New Delhi. Excelling cadets are awarded with Best Cadet Awards and are encouraged to enroll themselves in the disciplined service of the Nation.

LIBRARY RULES

1. The Library is open to the students and the staff of the college.
2. The library will remain open on all working days from 9.30 to 4.45 p.m.
3. Strict silence is to be observed in and around the Library. Failure to observe this rule will attract severe disciplinary action.
4. Students should not bring their personal belongings such as bags, boxes, note books, etc., inside the Library. However they may be permitted to bring sheets of paper for taking notes.

5. Readers shall be responsible for any damage, or injury done to the books or other reading materials and shall be required to replace such books / materials at their own cost.

6. While borrowing a book the borrower should examine the condition of the book. Damage, if any, should be brought to the notice of the library staff.

7. Writing, marking, underlining or disfiguring the reading materials will attract severe disciplinary action.

8. In case replacement is not possible for a book / periodicals lost or damaged, the cost will be recovered as noted below:

(i) Double the book value of the book/ periodical lost or damaged if it is available in the market.

(ii) Four times the book value of the book / periodical if it is out of print.

9. Library borrowers' tickets will be issued to the members and books can be borrowed against the library tickets only. The number of tickets that one is entitled will be decided by the college council.

10. Members are responsible for the library tickets issued to them. Sub-lending of books / transfer of tickets is not permitted.

11. Loss of library tickets should be reported immediately to the Librarian. Duplicate tickets / clearance will be issued only after a month from the date of report. During this period the member should try to trace out the lost ticket.

12. The borrower to whom a ticket is issued shall be responsible for any loss or non-return of book(s) issued against that library ticket. A fine of rupees two per ticket will be collected for the loss.

13. The validity of the library tickets in the case of outgoing students expires on the last working day of the college. Therefore they should surrender the tickets on or before the last working day.

14. The library is following closed access system. The student should make a request in the prescribed form available in the library for the issue of books before 1.00 PM. Books will be issued between 3.00 PM - 4.00 PM on the same day.

15. Books are generally issued for a fort-night. Extension of time will be granted in case there is no demand for the same book. More than three consecutive renewals will not however be allowed.

16. Facility for making reservation of books is available in the library.

17. Borrowers should return the books on or before the stipulated dates. Overdue charges @ 10 paise per book per day will be collected from the defaulters for the first 14 days of default. For the subsequent days a fine @ 25 paise per day will be collected.

18. Absence from the college will not be taken as a valid reason for the late return of books.

19. Certificates / Hall tickets will be issued only after clearing all the outstanding dues in the library.

20. The Librarian may recall any books issued even if the loan period is not over.

21. Books categorized as reference will not be lent out.

22. The library staff will be glad to assist the readers in selecting the required reading materials.

23. The above rules are applicable to the Book Bank books also with modifications regarding loan period, issue methods and eligibility criteria.

COLLEGE MAGAZINE

The college magazine will be published once a year. The editor of the magazine will be assisted by an Editorial Board consisting of the staff members and students.

COLLEGE DAY

College day will be celebrated every year in the second semester.

SPORTS DAY

The sports day is celebrated in the second semester.

FEEES

The fees for each semester should be paid on or before the 10th working day of each semester. Payments in installments will not be entertained. If a student fails to pay the fees due by her on the day fixed for payment she will have to pay a fine of twenty- five paise per day and if the fee is not paid within the end of the month her name will be struck off the rolls. If re-admitted she must, in addition to the fees and fines due, pay a re-admission fee of Rs.2.00.

STUDENTS' COUNCIL

A students' council will be set up as per the following guide lines based on the order of the Education Department vide Note No. Edn/Dtd. 54613/coll.Edn/91. Dated 10.09.1991

1. The students' council shall consist of all the elected class representatives in the college. They will elect a President, Secretary and a Treasurer.

2. The ex-officio President of the council will be the Principal of the college. The ex-officio President can nominate two staff advisers to assist him/her in the meetings of the students' council.

3. All decisions taken by the students' council should be taken by a majority of the total members present and they should be put up to the Principal for his/her assent and approval. The quorum for the meetings of the students' council shall be one-third of the council members.

4. Any dispute relating to the conduct of the election of the students' council shall be referred to the Director of Collegiate & Technical Education whose decision shall be final.

5. Secretary (Education) shall be the authority to call for any file relating to the election of the students' council of any college and to examine its propriety, validity and correctness.

PARENT TEACHER ASSOCIATION

All the teachers of the college and all the parents of the students shall be members of this association. This association intended to foster good relationship between teachers, students and their parents. This association helps to create in the members a keen interest in the affairs of the college, to institute prizes and scholarships for the students and to provide amenities for the students and the staff.

GENERAL COUNCIL

1. The Principal shall be the patron of the respective council.
2. The council shall jointly participate / organize all functions of the institution under the overall guidance of the Principal and the staff advisers to the council.
3. The functions of the respective departments shall be organized by the Secretary of the Department concerned. (The elected Chairman and General Secretary will also continue to be the Secretary for the subject / forum area of activity from which they have been chosen).
4. In all such cases the council / the Secretaries concerned may co-opt other students / volunteers or members with the prior approval of the Principal to help them to organize the functions.

PERFORMANCE OF STUDENTS

The performance of students in attendance, discipline and college examinations will be communicated to the parent / guardian through progress reports after the completion of each term. The progress reports will be signed by the parent / guardian and should be returned to the Principal within 15 days of receipt of the progress card. If any student fails to submit the progress card in time, her parents / guardians will be summoned by the Principal. They will also be summoned if their daughters / wards are found wanting in discipline/attendance/performance in the college examinations. Their failure to appear will be viewed seriously by the College Council.

ACADEMIC PROGRESS

A student is expected to keep steady progress in her studies. If a student is indifferent in student or her attendance is poor, she may face termination from the college. The name of the student may be struck off from the rolls for unauthorized absence from the classes. Students having less than 75% of attendance will not be permitted to write the annual examination.

THE COLLEGE COUNCIL

The College Council shall consist of the Principal and the Heads of all the main Departments and IQAC Co - ordinator

MONTHLY TEST

The monthly test will be conducted by the departments concerned. All students must take them. The performance of the students will be assessed carefully. Weak students will thus be identified and given proper facilities for their further improvements in studies.

RAGGING

Ragging is totally banned in the institution, and anyone found guilty of ragging and or abetting is liable to be punished appropriately.

Ragging means the following :

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student or asking the students to do any act or perform something which has the effect of causing or generating a sense ordinary course and which has the effect of causing effect the physique or psyche of a fresher or a junior student.

PUNISHMENTS

At the Institution level :

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishment for those found guilty of ragging at the institution level shall be any one or any combination of the following;

1. Suspension from attending classes and academic privileges.
2. Withholding/ withdrawing scholarship/ fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.

4. Withholding results.
5. Debarring from representing the institution in any regional/ national or international meet, tournament, youth festival etc.
6. Suspension/ expulsion from the hostel.
7. Cancellation of admission
8. Restiction from the institution for period ragging from 1 to 4 semesters.
9. Expulsion from the institution for a specified period.
10. Fine ragging between Rs. 25,000/- to Rs. 1 lakh.
11. Collective Punishment : When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment

Note : Those students who wish to get Transfer Certificate and Conduct Certificate from the College office should apply for the same at least two days before the required date.

OTHERS

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